

CURRICULUM VITAE

EHIEMERE, CHARLES CHIBUISI

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Professional Summary

Compassionate Community Outreach Specialist knowledgeable about women, children and adolescent development, including community systems strengthening, with over 6 years hands on experience in Agriculture/livelihoods programming. Background includes extensive Community Micro financing programming, Cash transfer programming, Project management, Monitoring, evaluation, research, accountability and learning and active case finding.

Academic Qualifications

B.Sc. Geology (2009), Anambra State University Uli, Anambra State.

Project Management for Development professionals- PMD/560051 – APMG- 2015

Certificate in building better response, by Humanitarian Academy at Harvard

Certificate in Public Health Research Ethics, by TRREE

Career History/Work Experience

Program Officer-Global Fund HIV Key population Project: APIN Public Health Initiative LTD/GTE; No. 10, Ndagi Mamudu Close, By Emmanuel Adiele Street, Off Mike Akhigbe Way, Behind the Apostolic Faith Church, Jabi District Abuja (September 2019- till date).

Job Task

- This position will report to the Program Manager at the Head Office. The successful candidate will be responsible for overseeing the implementation of prevention services for Key Population (FSW, MSM, TG and PWID) across implementing states.
- S/He will be responsible for supporting KP-Led CBOs to provide HIV Testing Services including community outreaches using Partner Notification services and other strategies ensuring linkage of HIV positive KPs to designated Facilities and One stop shop in the states for improved treatment outcomes.
- Contribute to the development of project proposals, technical reports and publications as they relate to HIV prevention for key and vulnerable populations
- Provide technical oversight, strategic direction and ensure appropriate support for the implementation of program activities in HIV prevention for key and vulnerable populations, including integration of TB/HIV services for co-infected patients and other wrap-around services.
- Represent the APIN in professional forums by participating and making presentations in relevant meetings and conferences and technical working groups.
- Coordinate assessments, site strengthening, follow-up and supervision, advocacy, demand creation, policy support, capacity-building and Monitoring & Evaluation across program sites as required by program activities.

- Carry out any other duty assigned for the achievement of organizational goals and objectives.
- Conducting mentoring and supervisory visits
- Building capacity, mentoring and providing hands-on supervision for CF, ORW, and CBO project Staff.
- Provide oversight function and project level supervision to other project staff in the State

Technical Officer - Household Economic Strengthening and Food Security: Catholic Relief Services (CRS) USAID-SMILE project; Plot 512, Cadastral Zone B09, Kado Estate, Behind NAF Center, FCT, Abuja (December 2015 – September 2018)

Primary Function:

- Assist the Technical Advisors on HES in the capacity strengthening of CSOs to provide high quality livelihood services for vulnerable households and populations.
- Assist in the development of assessment tools, analysis of household vulnerability assessment results and articulation of appropriate relevant interventions to address identified gaps.
- Write reports of HES Community of Practice meetings and trainings while providing logistical and programmatic support during such activities
- Assist in the Coordination Cash and asset transfer programming.

Job Responsibility:

- Promoted economic development among vulnerable households and populations (women, youth, young mothers and people with disabilities) based on a graduation model approach
- Ensured timely preparation of high-quality training and meeting reports
- Provided high quality mentoring, support and supervision to CSOs on economic strengthening
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- Supported the Secretariat of the HES Community of Practice and convene meetings and follow up with CSOs, working groups or ad hoc committee to complete assigned tasks as appropriate
- Conduct quarterly review of partners' progress reports, identify promising practices and HES accomplishments of research significance in furtherance of SMILE learning agenda
- Maintained strong partnership with implementing CSOs, government and private sector players and other relevant stakeholders in manner that reflects professionalism, mutual respect in accordance with CRS value-based behaviour
- Worked closely with M&E unit to ensure that CSO properly capture and report HES interventions
- Monitored progress toward targets; identify and implement approaches to overcome challenges.
- HES and food security activities, support timely completion of required work planning, donor narrative reports, quarterly reports and performance indicator tracking tables, baseline and final evaluation reports and other reports needed/required by the local government, donors, the region or headquarters.
- Performed other functions assigned by the Technical Advisors from time to time
- Manage and/or conduct national food security, nutrition, markets and resilience analysis and prepare timely reports on food assessment.
- Contribute to the development of systems and tools for the monitoring and assessment of food assistance needs in line with innovative methodologies and best practice.

Key Achievements: Received award as the Most Outstanding Technical Staff on SMILE/USAID project. Facilitated the formation of **310** SILC groups in Benue State, facilitated the establishment of 6 food banks in 2 LGA, 13 communal farms and 3 demo-farms, supported 1004 Vulnerable Children and caregivers to enroll in Vocational skills, facilitated the provision of start-up kits to **412** beneficiaries whom had graduated from different vocational skills, and facilitated Cash transfer disbursement to **11996** SMILE beneficiaries, identified and facilitated the Certification of **25** Field Agents(FAs) to Private Service providers(PSPs)

Household Economic Strengthening (HES) Officer: Hope Rising for the Less Privileged and Vulnerable Foundation (HRF), 35 Yakubu Mohammed Street, behind Science School Lafia, Nasarawa State (July 2014 – December 2015).

- Participated in the systematic documentation of project impact, lessons learnt and corrective measures based on case studies, compilation and analysis of monitoring information in collaboration with the MEAL (Monitoring, Evaluation, Accountability and Learning) HRF and SMILE teams (reports, briefs, presentations as appropriate) will be shared through *External Networking & Representation*.
- Regularly communicate (at least monthly) with SMILE Project members' (USAID, CRS and other ones as appropriate) Regional and Head Offices to share project updates, key findings and issues, and seek technical support whenever necessary.
- Coordinated HRF Community volunteers and supervise the household listing and enrolment.
- Facilitate and support asset transfer within the communities and encourage the formation of SILC (Savings and internal Lending Community) groups for economic strengthening.
- Facilitated as well as support community resource mapping to identify potential resources, strength and constraint in mobilizing the resource for economic benefit.
- Created and maintained linkages with key stakeholders in public and private to encourage tree planting for economic strengthening.
- Initiated linkages with government initiatives on poverty alleviation programs and skill acquisitions.
- Established communal farm through advocacy to support vulnerable household and children.
- Organized fund raising from time to time to support vulnerable household and children.
- Facilitated linkages to Public and private sector scheme to train caregivers on business management skills.
- Initiated and engage Public private partnership for Economic strengthening, to support the vulnerable household to start up small business, through provision of small grant.
- Capacity building for Community volunteers and Caregivers to provide integrated services in Education, Nutrition, Health, Child protection, Psychosocial support, Shelter and care, to the Children and Household Economic strengthening.
- Promoted information and knowledge sharing across project and partners
- Seasonal calendar outcome analysis sessions: supervise and lead technically the consolidation of key stakeholders and community volunteers from primary or secondary sources and subsequent analysis and reporting on the findings with the support from SMILE as an activity coordinated in Community of practice.

- Support TB unit in Active case finding and treatment follow up.

Key Achievements: Developed the capacity of 1250 caregivers on Economic strengthening; provided 3008 livelihood opportunity, improved food and nutrition security by establishing 208 homes gardening across three communities, improved economic sustainability of 2560 community members through formation of 113 Savings groups (SILC), and established an effective MERL system for HES activities.

Program Manager, Centre for Youth Transformation and Community Development (CEYTOCDEV), 21a Yahuza Musa Street, Millionaires quarters, Lafia, Nasarawa State, Nigeria. (April 2011 – June 2014)

- Improved program implementation through internal resources and external implementation partners.
- Provided technical assistance and mentoring for CBO, FBO and other NGO partners 'key staff, to become more effective in capacity development through training, individual consultations and coaching initiatives.
- Supported the implementation of the comprehensive national HIV & AIDS response programming with bias on prevention intervention through developing tools and follow-up activities appropriate for the organization, LGAs and other partners;
- Improved service delivery through supportive supervision and on-site training for volunteers.
- Developed monitoring and impact indicators for project success, and recommend further improvement for logical framework and participating in regular project reviews through workshops.
- Trained and monitored Global fund HIV MARPS intervention project for FSW and IDU.
- Provided supervisory role to ENR Society Taking Action through Right (STAR) and inter-Personal Communication conductor (IPC) in Lafia, delivering HIV intervention messages and documenting success story, and programme impact at the community level.
- Developed innovative strategies to strengthen the effectiveness and quality of service provision in areas of assigned responsibility.
- Monitored activities of VC supported by CEYTOCDEV
- Develop and implemented M&E tools for effective and coordinated response of CEYTOCDEV projects.

Key Achievements: Facilitated the establishment of adult literacy school that graduated 67 women at first set in 2013; Developed new quality standards for better quality performance and reliability. Developed the capacity of 825 out of school youths on life skills and Income generating activities, and facilitated the formation of 2 CBO's.

Program officer/ Project M&E (ENR), Centre for Youth Transformation and Community Development (CEYTOCDEV), 21a Yahuza Musa Street, Millionaires quarters, Lafia, Nasarawa, Nigeria. (January 2011-April 2011)

- Monitored and provided supportive supervision to community intervention projects (PEP, PLACE, STAR).

- Analysed the field data, and provided necessary recommendation and follow up.
- Improved record keeping and updated IEC materials and program reports produced.
- Managed Logistics arrangement for all field works, meetings, workshop and trainings.
- Trained and monitored Out of School Youth (OSY), Transport Workers (TW), and Female Sex Worker (FSW) as peer educators under ENR Project.
- Provided support to the Administration/financial officer.
- Managed office property and as well-developed asset register.
- Facilitated training sessions for key target group of 55, and supervised peer sessions for 825 cohorts.

Key Achievements: Developed asset register both electronic and manual, succession plan and Introduced Step down of any training during Monday morning meeting and introduced feedback box both in the office and the community of intervention.

Venue outreach staff, (VOS) Centre for youth transformation and community development (CEYTOCDEV), 21a Yahuza Musa Street, Millionaires quarters, Lafia, Nasarawa State, Nigeria. (August 2010 – January 2011)

- Coordinated the different activities for the Priority Local AIDS Control Effort (PLACE).
- Developed ideas and create events to promote greater participation of non- brothel Female sex workers in some selected hot spot for PLACE.
- Carried out mapping research for new projects and project locations.
- Monitor and supervises all venue outreach staff activities at the intervention sites.
- Collated and analyse all reports from field interventions, for decision making and informed programming.
- Developed and maintained a computerized prospect and donor database.
- Participated in Strategic planning and development of CEYTOCDEV 2010-2015.

Key Achievements: Reached over 1,700 non-brothel-based Female sex workers and their patrons where reached with 3 MPP, in six months of HIV/AIDS prevention intervention strategies, making 154 referrals for STIs and 886 HTC. Trained 145 peer educator (in school youth) 95 male and 50 females on Behaviour change, and initiated in school youth HIV quiz competition in Lafia secondary schools pilot phase in 12 schools. I was promoted to program officer.

Director, planning and logistics: Crisis Control foundation (CRICOF) July 2006-August 2009

- Responsible for logistics for meetings, and community dialogue, workshops, election monitoring.
- Monitored and recommend heroes that have attain landmarks in achieving peace, with conflict management and resolution for awards.
- Organized workshops and symposium aim at promoting peaceful existence.
- Work in collaboration with the national office to Harmonize activities of the organization.
- Organised community sensitization for selected communities on peace studies.

Leadership Roles Held

- Chairman Resource Mobilization and Income generating Activities committee for Hope Rising Foundation
- Supervisor, Taraba State Quality of Service Assessment and Resource tracking (QSA-RT) studies; World Bank, Federal Ministry of Health and Hanovia Medicals Ltd.
- Supervisor, Nasarawa State SURE-P MCH Impact Evaluation Survey; World Bank, SURE-P MCH, Federal Ministry of health and Hanovia Medicals Ltd.
- Programme Manager, Centre for Youth Transformation and Community Development.
- Coordinator CSO Media Monitoring/Engagement in Nasarawa State.
- Nasarawa State SURE-P MCH Oversight Data collection/validation officer.
- Lead consultant evaluation sexual reproductive health rights knowledge among in and out-of-school youths in APYIN (**The Association of Positive Youths Living with HIV/AIDS in Nigeria**).
- Lead consultant evaluation of Nasarawa State MDGs community-based health and education interventions performance in target communities: Nasarawa State MDG.
- Nasarawa State Supervisor-MNCH Baseline survey assessment validation for Primary Health care facility and General Hospitals in Nasarawa State; SURE-P
- MARPS Facilitator Nasarawa State; implemented HIV prevention and care for SFH (FSW-Brothel and non-brothel based, IDU, MSM) global funds intervention.

Consultancy Contracts: research, rapporteur /report writing and Research

1. Proposal Technical support (Result1&2)-ICHSSA proposal development to CCCRN for CRS-Nigeria Program July 22-August 14, 2019.
2. Consultant for Center for Citizens with Disabilities (CCD) developed Implementation plan for the Discrimination Against Persons with Disabilities (prohibition) Act- 2019-2024: April 2019
3. Consultant rapporteur Nasarawa State Priority agenda development and Plan of action 2015-2020: by State Ministry of Women Affairs and Social Development and **Sustainable Mechanisms for Improve Livelihoods and Household Empowerment (SMILE)** project ActionAid/CRS, August 2015.
4. Consultant rapporteur Akwanga and Nasarawa Eggon Local Government Improvement Science Team in Nasarawa State on **Sustainable Mechanisms for Improve Livelihoods and Household Empowerment (SMILE)** ActionAid/CRS; June 2014.
5. Lead consultant evaluation of Nasarawa State MDGs community-based health and education interventions performance in target communities: Nasarawa State MDG; May –July 2014.
6. Lead consultant evaluation of sexual reproductive health rights knowledge among in and out-of-school youths in APYIN (**The Association of Positive Youths Living with HIV/AIDS in Nigeria**) project states; February 2014.
7. Member community reintegration committee in a post conflict community, chair-person research and evaluation sub-committee in Nasarawa State: Nasarawa State Coalition of CSO on PCR; September 2013- February 2014.
8. Consultant for the Nasarawa State Partners Forum; State Ministry of Health: July 2013.
9. Research assistant, Nasarawa State Strategic Plan Mid-Term Review; Nasarawa State AIDS control Agency; July 2013.
10. Lead Consultant in the one HIV/AIDS sensitization workshop for Head of Units and directors in the Ministry of Youth and Sport Development Nasarawa State.
11. Developed a Research tool to assess impact of community and Social development project for NSCSDA/IDA project in Nasarawa State, through ALADIN consultants: April 2013
12. Nasarawa State Supervisor-MNCH Baseline survey assessment validation for Primary Health care facility and General Hospitals in Nasarawa State; SURE-P (the Presidency): March 2013.

13. Local epidemic appraisal research in Nasarawa State for World Bank HPDP II project; by NASACA/World Bank: April 2012 –September 2012
14. Consultant for the three-day strategic plan development workshop for Network in Nasarawa State; by ENR Nasarawa State: July, 2012.
15. Consultant for the NACA training on National Harmonised Organisational Capacity Assessment Tools (NHOCAT); by Nasarawa State Agency for Control of AIDS (NASACA): June 2012.
16. **Consultant social Mobilization and demand Creation for LLIN in Five L.G.A (Lafia, Obi, Keana, awe, Doma, Nasarawa State for SFH Global Fund round 9 Malaria projects, PPFN and ACOMIN:2011, 2012, 2013**
17. Consultant NASACA/NETWORK and NASACA/CSO forum in Nasarawa State: April 2012
18. Consultant Role Model Care givers (RMC) trainer in Keana L.G.A, Nasarawa State for FHI360 Global Fund round 9 Malaria projects: March, 2012.
19. Provided technical assistance to CSOs in Nasarawa Working in Orphan and vulnerable Children to Develop Unique OVC identification tool and unique indicators: March 2012
20. Consultant NASACA/NETWORK and NASACA/CSO forum in Nasarawa State: October 2011.
21. Research consultant National youth in business survey; conducted research for 30 youth in business in Lafia for the national youth in business summit: support from Young Stars Foundation; August 2011.
22. Consultant for the one day dissemination of key findings of 2010, National HIV sero-prevalence sentinel survey among pregnant women attending antenatal clinics in Nigeria: with focus on Nasarawa State: July 2011.
23. Consultant for the Community development network meeting held in Lafia, Akwanga and Karu STAR communities: May 2011.

Trainings & Workshops Attended/Facilitated

1. Financial Education and Business Management Training By CRS: December 2017.
2. Value Chain Development TOT: 4Children Nigeria: November 2017.
3. Training of Master Trainers on Social and Financial Education for Children and Young People: 4Children Nigeria and Aflatoun International; June 2017.
4. Training of Trainers on Household Follow up, Child HIV risk assessment and Post Cash Transfer Distribution monitoring (PDM): By SMILE/CRS; May 2017.
5. Training on Parenting Skills, Basic counseling Skills, and Gender integration in Vulnerable Children programming: By SMILE/USAID: November 2016
6. Training on Project management for development professional (**PMD Pro 1**): by SMILE& CCFN: July 2015
7. **Home gardening** for nutrition and economic strengthening for vulnerable children and household: by Catholic Relief Service: March 2015.
8. Introduction to **House-hold economic strengthening**: child protection and gender perspectives training; by Catholic Relief Services: January 2015.
9. Lead facilitator Nasarawa team, trained 18 field agents selected from the three project LGA's Keana, Nasarawa Eggon and, Toto for SILC-PSP (Savings and Internal Lending Communities; Private service providers) Field agents for the SMILE (on **Sustainable Mechanisms for Improve Livelihoods and Household Empowerment (SMILE)** CRS/HRF/NACWYCA & AAP; December, 2014

10. SILC-PSP (Savings and Internal Lending Communities; Private service providers) Training of Trainers for the SMILE (on **Sustainable Mechanisms for Improve Livelihoods and Household Empowerment (SMILE)**) CRS; October-November, 2014
11. Consultant trainer Obi Local Government Improvement Science Team in Nasarawa State on **Sustainable Mechanisms for Improve Livelihoods and Household Empowerment (SMILE)** ActionAid/CRS; June 2014.
12. Secondary Analysis of **National HIV and AIDS Reproductive Health Survey (NARHS plus II, 2012)** in Nasarawa State: By Nasarawa State AIDS control Agency in Conjunction with State Ministry of Health; March 2014.
13. CSO **proposal Development training**, Plateau State: PHI-IPSAN project; February 2013.
14. Developed Institutional Strengthening Plan for Association of Orphaned and vulnerable children Network in Nigeria, Nasarawa State: In three-day ISP training by PACT REACH project; August 2013.
15. One-Day CSOs Sensitivity Training for Key Populations in Nigeria; Population council/Global fund HIV/AIDS: August 2013
16. PEP plus Inception Training for the GF HIV MARPs Project; By SFH/Global Fund: August 2013.
17. Mentored and provided technical assistance to eight CSOs to develop strategic plan, human resources plan, gender policy, succession plan and Organizational development policy: July 2013.
18. Participated in the development of ActionAid new Country Strategy paper 2013-2017: July 2013.
19. Orientation training on Community System Strengthening (CSS) project for Global Fund Round 9 phase 2; Education as a vaccine/CISHAN Abuja: July 2013.
20. Training of CSO partners on Media monitoring/Engagement tools; with support from NASACA/ENR: April 2013
21. Training of Trainer for CSO/Media engagement in Sexual Reproductive Health and HIV/AIDS programming; by BBC Media Action: March 2013
22. Training on Baseline survey assessment for Primary Health Care facility; SURE-P Abuja: February 2013.
23. Training of Trainers on the use of PEP, STAR, and IPC as HIV prevention methodologies; ENR Nasarawa: December 2012.
24. Trained/Mentored staff of Akyenyi Kigbu Memorial Foundation on Leadership, Needs Assessment, Internal Governance, Proposal writing, Report Writing, Gender, Team Work, Budgeting and Documentation; CEYTOCDEV: November 2012.
25. Training on community social mobilization for Global Fund Malaria; by SFH: November 2012.
26. Media monitoring training workshop; by BBC Media Action Abuja: October,2012
27. Team leader strategic plan development for Centre for Youth Transformation and Community Development (CEYTOCDEV); by Enhancing Nigeria Response to HIV/AIDS (ENR): October,2012
28. Team member mainstreaming Human Right Based approach (HRBA) to development in STAR communities; by ActionAid International Nigeria: June, 2012.
29. Field staff (Interviewer) for Local Epidemic Appraisal in Nasarawa State; by World Bank, Centre for Global Public Health University of Manitoba and Nasarawa State AIDS Control Agency (NASACA): April, 2012.
30. Leadership and Service delivery workshop: ENR Nasarawa State; March 2012.
31. Training of 66 National Youth Service Corps member in Lafia on life skills and peer educator plus manual: December, 2011.
32. Inception training for the Global fund HIV MARPS on (care and support, leadership skills, life building skills, personal risk perception, selection and training of peer educators, diversity,

- team work, behavioural change communication, mentoring and team work; by SFH: July 2011
33. Peer Educators Workshop for upcoming Musicians in Addressing HIV & AIDS: May 2011
 34. Trained 35 female sex workers Peer Educators on life skills and peer education plus intervention; support from Global fund HIV MARPs: May-December, 2011.
 35. Participatory monitoring and evaluation for Vanguard for development/ Enhancing Nigeria's Response to HIV/AIDS at the community intervention sites, 2011.
 36. Training on orientation package for Malaria prevention and control for civil society organizations; by Global fund ATM and ACOMIN: March 2011.
 37. Direct capacity building training for NON-state actors; by EU-INSIDE: January 2011.
 38. Training on effective documentation and project evaluation; by ENR Nasarawa: November, 2010.
 39. Training on project monitoring and evaluation (M&E basic concepts, M&E plan. Project methodology, fundraising and project management): September 2010.
 40. Training of STAR (Society Tackling AIDS through Rights) facilitators in Nasarawa: December 2010, support from ENR
 41. Participatory monitoring and evaluation for Vanguard for development/ Enhancing Nigeria's Response to HIV/AIDS at the community intervention sites, 2010
 42. Capacity Building on Gender Mainstreaming, November 2010, by ENR Nasarawa, Nigeria
 43. STAR sensitization for community leaders in Nasarawa state September 2010.
 44. Project management training for stakeholder in Nasarawa state (2010), with support from ENR.
 45. Entrepreneurship development training; by Central bank and NDE: May 2010
 46. Positive Prevention training for leaders of PLHIV support groups in Nasarawa state, July 2010, supported by ENR
 47. Participated in PADEF for 3 Civil Society Organizations in Nasarawa State, June 2010.
 48. Peer Education Training Course (Under the Reproductive Health and HIV/AIDS prevention and care project through the NYSC Scheme: March 2010.
 49. Crisis analysis and management workshop; Crisis control foundation, Anambra State: July 2009.

Certifications

Certificate of proficiency in computer studies, Certificate in Conflict Analysis, Certificate in Interfaith Conflict Resolution, Certificate in Negotiation Conflict Management, Certificate in M&E Fundamentals, Certificate in Data Demand and use, Certificate in Geographic Approaches to Global Health, Certificate in Fundamentals of Implementation Research, Certificate in Monitoring & Evaluation of Malaria Programs; Certificate in Training and resources in research ethics evaluation, Certificate in Training and resources in research ethics evaluation (TRREE): introduction to research; Research ethics evaluation; informed consent and **Nigerian National Code of Health Research Ethics**, Certificate in foundation of Public Health, **Certificate in Quality of improvement team development**, Certificate in Environmental Risk Assessment, Certificate in entrepreneurship development, **Certificate in household economic strengthening**, Six-sigma white belt achievement, Certificate in Basic first aid training online, Certificate in Advance first aid training online, Certificate in Paediatric First aid training online, **certificate in building better response, certificate in leading and motivating, Certificate in cash transfer programming**, certificate in coping with traumatic stress, certificate in partner capacity enhancement in logistics, certificate in Public health e-learning. Certificate in leading and motivating; Certificate in performance management; **certificate on**

Harmonized Approach to Cash transfer, Financial Management for Development professional (FMDpro), Public Health Research Ethics, Behavioural Flexibility of the Manager, Certificate in Humanitarian Context, Systems, and Standards.

Referees

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