

SHARON BLANDING

Certified Court Reporter and Transcriptionist

New York, NY

thebestatnyu@gmail.com

631-480-4385

Authorized to work in the US for any employer



WORK EXPERIENCE

Court Reporter

Ubiquis Reporting

Present

My experience is in Depositions, Legal Hearings and Briefings



EDUCATION

Bachelor's in Court Reporting

New York School of Court Reporting - Westchester County, NY

Present

Associate in Paralegal Studies

Touro College - Brooklyn, NY

August 2018 to May 2020



SKILLS

- Proofreading
- Writing Skills
- Transcription
- Legal Research
- Microsoft Office
- Transcription
- Customer Service
- Legal Terminology
- Legal Research
- Audio Technology

- **Audio Editing**



LANGUAGES

- English - Expert



CERTIFICATIONS AND LICENSES

Notary Public

Present

Paralegal

Present